

National Pension system needs you to file report forms to appropriate office at various occasions and any changes in insured person's category. According to our computer record, your National Pension coverage record seems not to be properly registered or missing after you came and registered address in Japan, because you possibly have failed such reporting, or you have not reported yet after you resigned from company. If you do not file report forms properly, you eventually may not receive old-age pension or disability pension when you really need it. Please file appropriate report forms to appropriate offices as explained below.
Please note that we may send you National Pension contribution invoice, upon taking official registration procedure by authority, even before you file necessary report forms.

You need to file report forms to ensure your pension coverage record

According to our computer record, you (or your spouse) as named below, need to be reported for any change because you fall under:

among

cases listed in the back of this paper.

In order to ensure your coverage record, so that you have no missing period of coverage, we kindly urge you to file appropriate report forms at appropriate offices as explained below:

◆ Which insured person category are/were you?

Please refer to "Categories of National Pension insured persons" in the back of this paper.

◆ Which report forms and where do you need to file?

(a) If you (or your spouse) need to file a form relating to Category I insured person, please fill in enclosed "National Pension insured persons' report form" (KOKUMIN NENKIN HIHOKENSHA KANKEI TODOKESHO), and file the completed form at your municipal office. Please refer to enclosed "How to fill in the form".

Note: If you file the form including your "My Number" (individual number in Japan), you need to submit documents to verify your number and ID: See the back of this paper for details.

(b) If you (or your spouse) need to file a form relating to Category III insured person, please file "National Pension Category III insured persons' report form" (KOKUMIN NENKIN DAISANGO(3号) HIHOKENSHA KANKEI TODOKE) to Japan Pension Service Branch Office through the workplace of your spouse who is a Category II insured person.

You may ask for the form at the workplace or JPS Branch Office, or download from JPS website at <https://www.nenkin.go.jp/>

Note: When you fill in the report form, please carefully read the back side of the form. Please ask JPS Branch Office for any question.

Please keep this letter with you. It is important when you take necessary procedure.

If you have filed forms recently before you receive this letter, please disregard this letter.

Your / your spouse's information

Information of you who need to file report form

Basic Pension Number	
Name	

Your coverage record as Category II insured person

Type of public pension system	
Date of coverage end (resignation from company)	
Type of public pension system	
Date of coverage begin (employment by company)	

Your spouse's information

Basic Pension Number	
Name	
Date of birth	
Type of pension system	

Please contact following JPS Branch Office for any question.

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You need to file a National Pension report form in following cases:

- (1) 「第1号・第3号被保険者資格取得勸奨」 **Registration as a Category I or Category III insured person**
If you resign from a company or government service, i.e., end of the Category II insured person, you need to report your change either to the Category I or the Category III.
- (2) 「第1号被保険者該当勸奨」 **Registration as a Category I insured person**
 - ① If you are a dependent spouse of a Category II insured person, i.e., an employee of a company or a government employee, and when your spouse resigns from work, you need to report your change from the Category III to the Category I.
 - ② If you are a dependent spouse of a Category II insured person, i.e., an employee of a company or a government employee, and when you have a certain amount of income, i.e., you are no longer dependent, you need to report your change from the Category III to the Category I.
 - ③ If you are a dependent spouse of a Category II insured person, i.e., an employee of a company or a government employee, and when your spouse aged 65 or older is entitled to old-age pension benefits, you need to report your change from the Category III to the Category I.
 - ④ Coverage under the Employees' Pension Insurance (EPI) system ends when an insured person reaches age 70 (except for the case that he/she is 65 years or more and entitled to an old age pension). If you are a dependent spouse of an insured person of the EPI and when your spouse reaches age 70, i.e., the EPI coverage and the Category II status end, you need to report your change from the Category III to the Category I.
- (3) 「未加入期間国民年金適用勸奨」 **Retroactive registration for the past uninsured period under the National Pension system**
If you changed jobs and worked at different companies in the past, you may have uninsured periods between jobs. You need to retroactively report as a Category I or Category III insured person, to fill the coverage gap.
- (4) 「20歳国民年金適用勸奨」 **Registration to the National Pension system at the age of 20**
When you reach age 20 and if you are not a Category II insured person, i.e., an employee of a company or a government employee, you need to report as a Category I or Category III insured person.
- (5) 「34歳等国民年金適用勸奨」 **Retroactive registration to fill the gap of past uninsured period: special reminder at the age of 34, etc.**
When you came to Japan and registered address in Japan, you needed to report and enroll in the National Pension system. Without enrollment you have uninsured periods. We urge you to retroactively report, especially on the occasion of the age of 34, 44, and 54.
- (6) 「第3号被保険者種別確認勸奨」 **Confirmation of the Category as a Category III insured person**
If you are a Category III insured person, you need to report each time your spouse (Category II insured person) changes jobs or is transferred to other company, which entails change of pension insurance systems.
- (7) 「第3号被保険者該当勸奨」 **Registration as a Category III insured person**
If you are a dependent spouse of a Category II insured person, you need to report as a Category III insured person.

Note: If you have a certificate of coverage issued by the country with which Japan has concluded the international social security agreement, you may be exempt from the National Pension system. Please contact JPS Branch Office. For more information on international social security agreements, please visit:

<https://www.nenkin.go.jp/service/kaigaikyoku/shaho-kyotei/kyotei-gaiyou/20141125.html>

Categories of National Pension insured persons

Category I insured persons

Agricultural, forestry and fishery workers, self-employed persons, unemployed persons, students, etc. aged 20 and over but under 60
[Persons of this category need to pay contributions by themselves]

Category II insured persons

Persons who work for a company and are insured by the EPI system, or members of a Mutual Aid Association (except for persons aged 65 or older who are entitled to receive old-age basic pension, pension under the EPI system, retirement mutual aid pension)
[Persons of this category have their EPI contributions deducted from their salary]

Category III insured persons

Persons aged 20 and over but under 60 who are dependent spouses of Category II insured persons
[Persons of this category do not need to pay contributions by themselves]

“Additional Pension Plan” to increase your benefits amount

If you pay an additional ¥400/month with your regular contribution, you will receive an additional pension added to your old-age basic pension in the future. The amount of the additional benefit is calculated by multiplying ¥200 with the number of months you paid the additional contribution. You can collect what you had paid if you receive your additional pension benefits for two years or longer.

* You need to file an application for this plan. The payment of the additional contribution will start in the month of application. For details, please ask a JPS Branch Office.

[Documents we need if you submit “National Pension insured persons’ report form (KOKUMIN NENKIN HIHOKENSHA KANKEI TODOKESHO)” using your “My Number”(your Individual Number in Japan)]

If you submit the form including your My Number at your municipal office etc., you need to present your My Number card. If you do not have the card, please provide one document each in (1) and (2) below;

If you mail the form by post, please enclose photocopy of both sides of your My Number card. If you do not have the card, please enclose photocopy of one document each in (1) and (2) below;

- (1) Certified copy of your resident registry showing your My Number, or your My Number notification letter (if name and address are identical as recorded on the resident registry), as proof of the authenticity of your My Number.
- (2) Your driver's license, or passport, or residence card, or any equivalent document, to identify yourself as true owner of the number. (For details please ask JPS Branch Office.)