



**HM Revenue
& Customs**

National Insurance contributions

National Insurance Contributions and Employer Office

HM Revenue and Customs

BN9 1AN

United Kingdom

Phone: +44 (0) 3000-

Fax: +44 (0) 191 22-

**Please use this name and reference if you write
or call:**

Your reference:

Certificate of continuing liability under United Kingdom National Insurance legislation for people working in Japan form UK/JAPAN1

**Agreement on Social Security between the United Kingdom
of Great Britain and Northern Ireland and Japan**

日英社会保障協定適用証明書

- Articles 4, 5, 6, 7 and 8 of the Agreement
- Articles 3.1 and 5 of the Administrative Arrangements

Why we are sending you this form

We are sending you this form as your certificate of continuing liability to United Kingdom National Insurance legislation. Please check the details are correct. If not, please return the certificate to us and advise us of the correct details.

Person's details

National Insurance number

Surname

First forename

Other forename(s)

Date of birth

Residential Address

Postcode

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Employer's details

The person shown overleaf is insured under United Kingdom legislation and is:

employed by - Name of company

self employed for - Name of company

Address for correspondence.

Postcode

Daytime telephone and fax number
(including national dialling code)

Place of work in Japan

The employer in Japan of the person shown overleaf is:

Name of company

Address

Self-employed

Place of work in Japan

Name of company

Address

Certification

In accordance with Article X of the Agreement and Articles 3.1 and 5 of the Administrative Arrangements,
the person named overleaf will remain subject to United Kingdom legislation during the period Day Month Year
to Day Month Year

For official United Kingdom use only

Signature (on behalf of the
competent
authority of the United Kingdom)

Date

Stamp

**HM REVENUE & CUSTOMS
NATIONAL INSURANCE
CONTRIBUTIONS & EMPLOYER
OFFICE
BX9 1AN**

What to do now

Employer

- 1 If you have a representative in Japan, give:
 - one copy of the certificate to your representative
 - the second copy of the certificate to your employee.
- 2 If you do not have a representative in Japan give both copies of the certificate to the employee.
- 3 You must pay United Kingdom Class 1 National Insurance contributions for your employee named on the front of this form for the complete period covered by this certificate.
- 4 If the employment in Japan lasts beyond the period of the certificate but less than five years from the commencement of employment, please let us know.

Employee

- 1 Keep the certificate(s) for future reference.
- 2 If the Japanese authorities ask to see the certificate(s), show it to them.
- 3 If your work in Japan lasts longer than five years you will be liable to compulsory insurance under Japanese legislation from the beginning of the sixth year.
- 4 If you make a claim to benefit during any period covered by this certificate, send your claim as soon as possible, to:

Department for Work and Pensions
The Pension Service
Tyneview Park
Whitley Road
Benton
Newcastle upon Tyne NE98 1BA
ENGLAND

Employer's representative in Japan

- 1 Keep a copy of the certificate for your records.
- 2 If the Japanese authorities ask to see the certificate show it to them.
- 3 If the period of work in Japan is to last longer than the period covered by this certificate, but less than five years from the commencement of employment, you must tell us straightaway, if the employer has not done so already. Our address is shown at the top of the front of this form.

Self-employed

- 1 Keep the certificate for future reference.
- 2 If the Japanese authorities ask to see the certificate, show it to them.
- 3 You must pay United Kingdom Class 2 contributions for the period covered by this certificate.

- 4 If you make a claim to benefit during any period covered by this certificate, send your claim as soon as possible, to:

**Department for Work and Pensions
The Pension Service
Tyneview Park
Whitley Road
Benton
Newcastle upon Tyne NE98 1BA
ENGLAND**

Important

There are strict time limits for making a claim. If you are late in claiming you may lose benefit.

Improving our service to you

We are always pleased to receive your comments and suggestions about how we can improve our service. Please contact us at the address or telephone number shown if you have any comments or are unhappy with our service.